# Capacity Building Inputs [For the Total Project] CB at Community level

Training / Exposure Name	No. of Participants	Date	Topics Covered	Resource Person / Agency	Impact of Training	Follow up of Training	Manual / IEC Material developed
Federation Forming and Institution Building 2 Days	397 GVM	1 <sup>st</sup> Feb to 15 <sup>th</sup> Feb 07	Aim of SHG and concept     How to run SHG     What is federation & Need     Benefit of federation     Concept of MFI     How to run MFI     Benefit of MFI	<ul> <li>Gulab Sharnagat</li> <li>Paras Katre</li> <li>Parmila Katre</li> <li>Baijanti Katre</li> <li>R.K.Aide</li> <li>Dropti Girme</li> <li>Jamuna Kumre</li> <li>Dhansingh</li> </ul>	Realization by women about collective strengthens Women's are able to run Narmada Mahila Sangh Women's are able to identify local issues and advocacy with Govt. Federation has formed MFI		
	224 & 145 SMS	9, 11, 14, 15, 20, 26, 27, 28 Feb. 07 & 1, 2, 3, 4, 5, 6 Mar.	Aim of SHG and concept     How to run SHG     What is federation & Need     Benefit of federation     Concept of MFI     How to run MFI     Benefit of MFI	<ul> <li>Suresh Kasar</li> <li>Ameen Charles</li> <li>Meenakshi</li> <li>Darasingh</li> <li>Sapna</li> </ul>	Realization by women about collective strengthens Women's are able to run Narmada Mahila Sangh Women's are able to identify local issues and advocacy with Govt. Federation has formed MFI		
	219 & 187 CDC	14-20 Feb07 and 12-14 June 07	What is federation & Need Benefit of federation Monitoring of SHG Concept of MFI How to run MFI Benefit of MFI	Chaitanya Pune Mamta Bais Sapna Nasir Khan	Three Sankul formed at Panchayat level One Federation has been formed named PALASH SHG's are ready for services on payment	Follow up training	Publication purchased from Chaitanya

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Monitoring of SHGs	323 GVM	2 <sup>nd</sup> ,6 <sup>th</sup> ,25 <sup>th</sup> , 14 <sup>th</sup> , 16 <sup>th</sup> , 26 <sup>th</sup> 27 <sup>th</sup> 28 <sup>th</sup> Jan.	How to run SHG     Who will monitor SHG and How     Tools for monitoring     Benefit of monitoring     Role of CSO and SHG on Monitoring	<ul> <li>Gulab Sharnagat</li> <li>Paras Kumar</li> <li>Deveshari</li> <li>Lata Bisan</li> </ul>	Women's are able to learn about SHG     How to monitor SHG     Own capacity improved for running SHG     SHGs running	In monthly meeting Animators reminds about monitoring	
	72	4, 5 & 6 April 07	<ul> <li>1<sup>T</sup> How to run SHG</li> <li>Who will monitor SHG and How</li> <li>Tools for monitoring</li> <li>Benefit of monitoring</li> <li>Role of CSO and SHG on Monitoring</li> </ul>		Women's are able to learn about SHG     How to monitor SHG     Own capacity improved for running SHG     SHGs running		
	39 & 38 CDC	July 07	How to run SHG     Who will monitor SHG and How     Tools for monitoring     Benefit of monitoring     Role of CSO and SHG on Monitoring	Mamta Bais     Sapna     Nasir Khan     Ameen     Charles	Women's are able to learn about SHG     How to monitor SHG     Own capacity improved for running SHG     SHGs running	In monthly meeting Animators reminds about monitoring	SHG Monitoring indicators developed
Developming System on Monitoring of NREGA in 39 Villages	70 GVM	26 <sup>th</sup> Feb. 6 <sup>th</sup> , 10 <sup>th</sup> , 17 <sup>th</sup> , 18 <sup>th</sup> , 19 <sup>th</sup> , 20 <sup>th</sup> , 22 <sup>nd</sup> , 23 <sup>rd</sup> , March	Formation of NREGA monitoring group     Role of monitoring group     Coordination with Panchayat and Group     Monitoring of facilities     Loss and benefit of monitoring     Coordination with CSO and M Group	Project     Staff	Timely payment of wages Insure availability of water and shed Incorporated PWD in work	Issue     discussed     during SHG     and     Federation     meeting	
	35 SMS	04 April 07	<ul> <li>Formation of NREGA monitoring group</li> <li>Role of monitoring group</li> <li>Coordination with Panchayat and Group</li> <li>Monitoring of facilities</li> <li>Loss and benefit of monitoring</li> <li>Coordination with CSO and M Group</li> </ul>	Project     Staff	Timely payment of wages Insure availability of water and shed Incorporated PWD in work		
	39 CDC	02 May 07	<ul> <li>Formation of NREGA monitoring group</li> <li>Role of monitoring group</li> <li>Coordination with Panchayat and Group</li> <li>Monitoring of facilities</li> <li>Loss and benefit of monitoring</li> <li>Coordination with CSO and M Group</li> </ul>	Project     Staff	<ul> <li>Timely payment of wages</li> <li>Insure availability of water and shed</li> <li>Incorporated PWD in work</li> <li>Application process strengthen</li> </ul>	Issue     discussed     during SHG     and     Federation     meeting	

Training / Exposure Name	No. of Participants	Date	Topics Covered	Resource Person / Agency	Impact of Training	Follow up of Training	Manual / IEC Material developed
SHG Management	600 GVM		What is SHG management     Record keeping     Relationship with Bank     Social responsibility of SHG	CSO and     Project staff	SHG functioning nicely     Regular saving of 50% SHG     Regular meeting of 85% SHG     Linked 60 % SHG with SGSY	Monthly meetings	
	600 SMS		What is SHG     management     Record keeping     Relationship with Bank     Social responsibility of SHG		SHG functioning nicely     Regular saving of 50% SHG     Regular meeting of 85% SHG     Linked 60 % SHG with SGSY		
	364 CDC	Oct to Dec 05	What is SHG     management     Record keeping     Relationship with Bank     Social responsibility of SHG     Preparing business plan for SHG	CSO and     Project staff	SHG functioning nicely     Regular saving of 50% SHG     Regular meeting of 85% SHG     Linked 60 % SHG with SGSY	Monthly meetings	
Exposure visit Federation (CARD and UDYOGINI	21 GVM	1-2 March 07	Observation of SHGs doing IGP     Learn federation working style     Observation of new initiatives and adoption     Experience sharing     Finding possibility for future	CARD and UDYOGINI staff	Increased confidence and initiated small IGP i.e. Making JHADU, Grain business, Goatrary     How federation is working women's have learnt		
	12 SMS	22-23 Feb 07	Observation of SHGs doing IGP     Learn federation working style     Observation of new initiatives and adoption     Experience sharing     Finding possibility for future	CARD and UDYOGINI staff	Increased     confidence and     initiated small IGP     i.e. Making JHADU,     Grain business,     Goatrary     How federation is     working women's     have learnt		
	19	22-23 Feb 2007	Observation of SHGs doing IGP     Learn federation working style     Observation of new initiatives and adoption     Experience sharing     Finding possibility for future	CARD and UDYOGINI staff	Increased confidence and initiated small IGP i.e. Making JHADU, Grain business, Goatrary     How federation is working women's have learnt		

Training / Exposure Name	No. of Participants	Date	Topics Covered	Resource Person / Agency	Impact of Training	Follow up of Training	Manual / IEC Material developed
Joint Forest Management	269 GVM	21 <sup>st</sup> to 23 <sup>rd</sup> June 07	<ul> <li>Types of Van Samiti</li> <li>Process of forming samiti</li> <li>Role of PRI and SHGs</li> <li>Role of Secretary and other members</li> <li>What is JFM</li> <li>New declaration of JFM, Micro Plan, Quoram and meetings</li> <li>Role of forest officers and committee members</li> </ul>	Forest employees     N.P. Ninhanvey     Vijay Kumar Shriwastava     D.S.Dhurvey     K.K. Dhurvey     Mr. Misare     Gulab Sharnagat     Paras Katre	20% Attendance increased in JFM Meetings     Coordination between forest officer and members     Self realization for forest protection	8 <sup>th</sup> to 10 <sup>th</sup> Sept.	
	56 & 105	28, 30 May & 2 June 07.	Types of Van Samiti     Process of forming samiti     Role of PRI and SHGs     Role of Secretary and other members     What is JFM     New declaration of JFM, Micro Plan, Quoram and meetings     Role of forest officers and committee members	•	20% Attendance increased in JFM Meetings     Coordination between forest officer and members     Self realization for forest protection		
	149 CDC	2-5 June 07	<ul> <li>Types of Van Samiti</li> <li>Process of forming samiti</li> <li>Role of PRI and SHGs</li> <li>Role of Secretary and other members</li> <li>What is JFM</li> <li>New declaration of JFM, Micro Plan, Quoram and meetings</li> <li>Role of forest officers and committee members</li> </ul>	<ul><li>Mamta Bais</li><li>Sapna</li><li>Hemant</li><li>Naval</li><li>Forest ranger</li></ul>	20% Attendance increased in JFM Meetings     Coordination between forest officer and members     Self realization for forest protection		

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Scientific Harvesting of NTFP	251 GVM 165 SMS	25 <sup>th</sup> to 27 <sup>th</sup> June 07	<ul> <li>What is NTFP</li> <li>Present harvesting systems and scientific system</li> <li>Benefit of Scientific harvesting</li> <li>Rules and laws related to harvesting</li> <li>Role of SHGs</li> </ul>	<ul> <li>Forest employees</li> <li>N.P. Ninhanvey</li> <li>Vijay Kumar Shriwastava</li> <li>D.S.Dhurvey</li> <li>K.K. Dhurvey</li> <li>Mr. Misare</li> <li>Gulab Sharnagat</li> <li>Paras Katre</li> </ul>	Collector managing process of collection     Adopted new techniques     Thinking to go out side for exposure	8 <sup>th</sup> to 10 Sept.	
	50, 51 & 54 SMS	14, 15 & 16 April 07.	What is NTFP     Present harvesting systems and scientific system     Benefit of Scientific harvesting     Rules and laws related to harvesting     Role of SHGs	Project Staff	Collector     managing     process of     collection     Adopted new     techniques     Thinking to go     out side for     exposure		
	187 CDC	18 April 07	<ul> <li>What is NTFP</li> <li>Present harvesting systems and scientific system</li> <li>Benefit of Scientific harvesting</li> <li>Rules and laws related to harvesting</li> <li>Role of SHGs</li> </ul>	Mr. Nisar     Quraishe     Person from     Horticulture     Project Staff	Collector managing process of collection Adopted new techniques Thinking to go out side for exposure		
Market linkages of NTFP	136 GVM	Aug 07	Kekti, Kalmegh, Mahul Patta, Musli, Arandi production and Market     National forest policy managment     Local market management     Role of big traders and middleman     Govt. and Forest Dept.     Problems of marketing     Coordination between JFMC and Dept.     Quality and Pricing of NTFP	<ul> <li>Dilendra Thakre,</li> <li>Ram Ratan Bopche</li> <li>Vijay Shriwastava</li> <li>Paras Katre</li> <li>B.L.Bisen</li> <li>Gulab</li> </ul>	Women are able to collect NTFP in huge quantity,     Coordination with Govt. dept.     Bargaining with middleman	Continue followups through SHG and Federation meetings	
	55, 51 & 53 SMS	24 <sup>th</sup> to 26 <sup>th</sup> Sept. 07	Kekti, Kalmegh, Mahul Patta, Musli, Arandi production and Market     National forest policy managment     Local market management     Role of big traders and middleman     Govt. and Forest Dept.     Problems of marketing     Coordination between JFMC and Dept.     Quality and Pricing of NTFP	Mr. Shrku     Mr. Bhalerao	Women are able to collect NTFP in huge quantity,     Coordination with Govt. dept.     Bargaining with middleman		

Training / Exposure Name	No. of Participants	Date	Topics Covered	Resource Person / Agency	Impact of Training	Follow up of Training	Manual / IEC Material developed
Market linkages of NTFP	76 CDC	April 07	Kekti, Kalmegh, Mahul Patta, Musli, Arandi production and Market     National forest policy managment     Local market management     Role of big traders and middleman     Govt. and Forest Dept.     Problems of marketing     Coordination between JFMC and Dept.     Quality and Pricing of NTFP	<ul><li>Mamta Bais</li><li>Mr. Nisar Quraishe</li></ul>	Honey harvesting initiated in proper way     Keeping in mind sustainability of NTFP     Coordination with Govt. dept.     Bargaining with middleman	Continue followups through SHG and Federation meetings	
Orientation of Sarpanch at block level in PWD	132 SMS	6 & 7 Sep. 07	Sensitization on PwD to PRI representative     Formation of support group at Block level	Mr. Shashi     Yadav     Mr. Ameen     Charles     Mr. Omprakash	PRI representatives helps for 100% certification of disabled		
Orientation on Women and Child health and Nutrition	589 CDC	Oct. 04 Nov. 05	Understanding IMR     MMR and causes of     these     Health Behaviors     Immunization schedule     Understanding     malnutrition	<ul><li>Hemant Patle</li><li>Vandna Bisen</li><li>Nasir Khan</li><li>AWW</li></ul>	Services of AWC regularized     coverage of 100% immunization     Increased consumption of 100 IFA tab     3 ANC insured at the PHC     Baiga women's also going for health services	Regular follow up by Animators in SHG meeting	IEC provided by CARE India
Camp on Legal Education	346 CDC	April 2005	How file FIR     Role of Police     Rights of women     Different laws against domestic violence	Mrs. Vimla     Pandoriya     Mr. Ashok     Watt [Lawyer]     Maya     Tembhre	Cases of domestic violence decreased     Awareness increased on FIR filling	During the monthly meeting	Publication from MARG purchased and distributed
Orientation on HIV AIDS	670 CDC	Sept 06 to Aug 07	What is HIV and AIDS     Reason of HIV infection     Spreading information that HIV/ AIDS is not a stigma     Safe sexual behavior	Hemant Patle     Maya     Tembhre     Naval &     Abhishek	Women's are aware on HIV AIDS     SAKHI concept renovated		A handbook Gyan Bachaye Jaan Provided
Leadership Training	339 CDC	Oct. 2004 to March 05	What is leadership     How to work in a group     Leadership in SHG	Chhaya Asha Maya Vandna	31 SHG formed and functioning     No disputes reported among SHG till now	continue follow up in meetings	

Capacity Building for All project Staff centrally organized by Community Development Centre [CDC]

Training / Exposure Name	No. of Participants	Date	Topics Covered	Resource Person / Agency	Impact of Training	Follow up of Training	Manual / IEC Material developed
PROJECT STAFF Project orientation	17		Overview of Project     PIP and Strategy     discussion     Goal, Objective and     Output of the project     Monitoring, reporting     plan	• CDC	Project staff able to implement project in the field     Developed strong strategy for project implementation     Understanding of project outputs	Follow ups during monthly and quarterly meetings	Small project overview developed
Training on SHG formation and Strengthening	17		Concept of SHG Formation, Strengthening and management of SHG Saving and thrift concept Social aspects of SHGs Savings for changing in life Reporting systems and MIS of SHG Bank linkages of SHGs	CDC ICDS CDPO Fr. PM Thomas Mr. A Deep Mr. Mohanti [ Bank Manager]	Staff trained for formation of SHG     Developed indicators of SHG assessments     Staff are able to train SHG members     Monitoring of SHGs	Follow ups in the monthly staff meetings	Manual Developed on SHG
MEAL Training	22 17 22 20	Dec 05 Nov 07 April 07 Aug 07	What is Self MEAL     Need of MEAL     How to monitor the project     System of Monitoring     Cycle of project implementation	Mr. Deepak     Dey [MPMIT]     Abhilash     [Samavesh]	Objectives refined     Mile stone and indicators developed     Able to prepare reports, Input activity, process reflection and output tracking     Organization has able to self monitoring     Documentation skill increased	No follow up training organized	Handouts provided  Training report prepared
Training on 5 <sup>th</sup> Schedule	04	Jan 05	What is 5 <sup>th</sup> Schedule Understanding of PRI and 5 <sup>th</sup> Schedule Gram Sabha in 5 <sup>th</sup> Scheduled area Govt. initiatives for implementation of 5 <sup>th</sup> Schedule	Action Aid and SOPAN	<ul> <li>Coordinators learnt about the 5<sup>th</sup> Schedule</li> <li>Discussed 5<sup>th</sup> schedule with PRI and gram sabha in project area</li> </ul>		Few publication provided by the organizers
Federation Formation and Strengthening	25	March 07	<ul> <li>Concept of SHG federation</li> <li>SHG, Sankul and Federation stage</li> <li>Strategy for forming of federation</li> <li>Monitoring of SHG and Federation</li> <li>Bylaw of federation</li> </ul>	Chaitanya     Pune	6 Sankuls and 2 SHG federation has been formed in Baihar block     Federation are functioning well     Bank linkages to SHG	Monthly federation meetings	Material purchased from Chaitanya
Joint Forest Management	30	June 07	Concept of JFM     JFM and village development.     Role and responsibility of JFM committee	PST     Mr. Murli and Mr. Satyaprakash	Orientation conducted for JFM committee of the project area.     Linkage with SHG and JFM		Photocopy of JFM rules and regulation

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PROJECT STAFF							
Orientation of Disability and Persons with Disabilities Act, 1995 [Staff + Chief Functionary of Org.]	36	Feb 07	PWD Act-1995     Understanding     Disability, is cross     cutting issue     Status of disabled in     state and Balaghat     district	Mr. Laxmikant Vijayvargeey     Mr. Anant Mahule     Distt, Rehabilitation Centr	Formed District     Support Group for     PWD     100% certification     in project area of     Baihar Block     District status on     disability available	Quarterly meeting of support group Certification on going	Photocopy of PWD Act.1995 and some manual on PWD
Perspective Buildiing on PWD	47	March 2007	<ul> <li>Understanding disability for district NGOs</li> <li>District planning for PWD</li> <li>Types of disability, Govt. programmes for PWD</li> </ul>	Mr.Shishir Choudhari Mr. Kapse Mr. S.K. Yadav	District NGO     network DDG is     working on this     issue     Organizations of     the district being     sensitized on PWD	Issue discussing continue in network meeting	
Exposure visit of staff- Federation (Pune)	25	March 2007	<ul> <li>Concept of SHG federation</li> <li>SHG, Sankul and Federation stage</li> <li>Strategy for forming of federation</li> <li>Monitoring of SHG and Federation</li> <li>Bylaw of federation</li> </ul>	Chaitanya     Pune	Live demonstration     / working style of     Sankul and     Federation     Same strategy     adopted by the     organizations for     forming of SHG     federation	Monthly federation meeting organizing by the organizations	
Training on PRA	05	Dec 2005	<ul> <li>Understanding PRA</li> <li>Need of PRA</li> <li>Importance of PRA</li> <li>How to conduct PRA</li> </ul>	SAMARTHAN     Bhopal	Project staff practiced in project area		Manual provided by Samarthan
Training on Women and Child Health and Nutrition	17	Oct. 2004	Understanding IMR and MMR Caused of MMR and IMR Orientation on Malnutrition Health behaviors Services of ICDS and Health	CARE MP and CDC	All services     regularized in the     project area related     to women and Child     o to 6 age     Immunization     coverage     Decreased     malnutrition in     project area	Regular monitoring of Anganwadi Centre, Sector meeting regularized	Material provided by CARE and CDC

#### **CBO Details**

	Total			Mem	bership					Fund Mobilized	
Type of CBO	No.	Total	SC	ST	PwD	Others	Male/ Female	Savings	Bank Linkages	through convergence	
Self Help Groups [GVM]	38	403	08	336	00	59	M -054 F - 349	386644		All eligible SHG     have received     RF from SGSY	
Self Help Groups [SMS]	26	382	00	276	00	106	F- 263	140741	All the SHG formed     by the project are     linked with Bank	Scheme Total fund mobilized [GVM- 165000] [SMS- 10000]	
Self Help Groups [NJ]	27	284	98	186	00	00	F - 284	75348	<ul> <li>SHG having Bank account and making continue transactions</li> </ul>		
Self Help Groups [CDC]	44	466	09	317	04	136	M-119 F- 347	156121		• [NJ - 100000] • [CDC- 1547000]	
Total	135	1535	115	1115	4	301		758854			

#### **Entitlement Realization;**

			Numbe	rs of Benef	ficiaries			Total No.		Role of Project
Name of Scheme	Name of Department	Name of Project	Male	Female	Total	Total Benefit [in Rs.]	No. of Families	of villages where benefit	Source of Information	[Critical/ Catalytic/ Peripheral]
SGSY [GVM]		SGSY	33	336	369	165000	369	10	Bank passbook of SHG	Catalytic
SGSY [SMS]	Jila Panchayat	SGSY	00	30	30	10000	30	03	Bank passbook	Catalytic
SGSY [NJ]	MoRD	SGSY	00	56	56	100000	56	3	Bank passbook	Critical
SGSY [CDC]		SGSY	43	170	213	1547000	213	11	Bank passbook, Ongoing IGP	Critical
Total			76	592	668	1822000	668	27		
Construction of Vermi Pit	Deptt. of Agriculture	Vermi Pit Construction	00	30	30	50000	30	6	Physical verification	Critical
PWD Certification	Health Dept.	Certification	43	65	108	00	108	11	Card available	Critical